



## Photograph Consent Form (for photographs taken by/for Greenhavens)

Greenhavens wants to recognise the achievements and successes of its individual member projects and to develop the Greenhavens network. One of the ways we do this is to publish photographs and details of our achievements in our publicity material and press releases, including on our website.

Photographs are likely to include photographs of locations/projects/gardens wildlife and people (volunteers, project teams and members of the public).

To safeguard everyone this form of publicity must be carefully monitored to ensure that it is consistent with Safeguarding Adults, Safeguarding children and Data Protection legislation.

### **For this reason we have to put the following guidelines into place for photographs of people where the people can be identified from the photograph:**

- Photographs will only be taken with the permission of the subject(s) or their parent/guardian if under 18.
- Photographs will not be taken of anyone unable to give consent
- All photographs will maintain the dignity of the person/people in them
- Before using any photographs for publicity purposes the image will be shown to the person/people concerned for approval

### **I have read the conditions and consent to:**

- Being photographed myself and, subject to approval of each photograph, for the images to be used for publicity purposes
- I understand that I do not own copyright of have any rights of ownership or other claim over the images (but have permission to use the images for personal use/individual project publicity while a member of Greenhavens)

If I wish to later withdraw this consent, I will inform Greenhavens (though I understand that consent cannot be withdrawn from images already published).

Name of person to be photographed:

Signature of person (or parent/guardian if under 18)

Name and contact details of person signing including email address:

Date: